

## Mortgage Broker Business Plan

Guiding Your Path to Ownership

# Business Plan [YEAR]

**Prepared By** 



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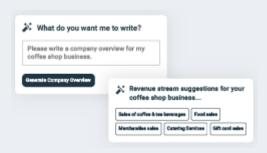
## Business planning that's simpler and faster than you think

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Create a comprehensive business plan and maximize your chances of securing funding, bank loans, and small business grants.

## **Executive Summary**

Market opportunity
Services Offered
Marketing & Sales Strategies
Financial Highlights



An executive summary is the first section of the business plan intended to provide an overview of the whole business plan.

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Start your executive summary by briefly introducing your business to your readers.

This section may include the name of your mortgage broker business its leastion, when it was

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## Market opportunity



Mortgage Broker Business Plan

Summarize your market research, including market size, growth potential, and marketing trends. Highlight the opportunities in the market and how your business will fit in to fill the gap.

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## Services Offered

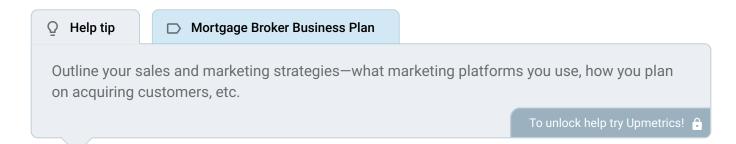


Mortgage Broker Business Plan

Highlight the mortgage broker services you offer your clients. The USPs and differentiators you offer are always a plus.

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## Marketing & Sales Strategies

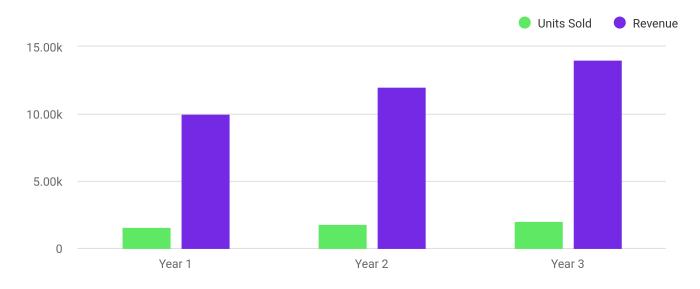


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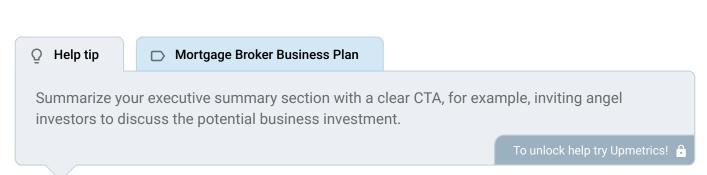
## **Financial Highlights**



### Units Sold v/s Revenue



Financial Year	Units Sold	Revenue
Year 1	1,550	\$10,000
Year 2	1,800	\$12,000
Year 3	2,050	\$14,000



Write a call to action for your business plan.

## Company Overview

Ownership

Mission statement

**Business history** 

Future goals



Depending on what details of your business are essential, you'll need different elements in your business overview.

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Mortgage Broker Business Plan

Describe your business in this section by providing all the basic information:

Describe what kind of mortgage broker company you run and the name of it. You may

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## **Ownership**



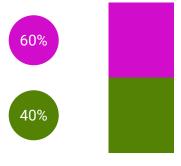
Mortgage Broker Business Plan

List the names of your mortgage broker company's founders or owners. Describe what shares they own and their responsibilities for efficiently managing the business.

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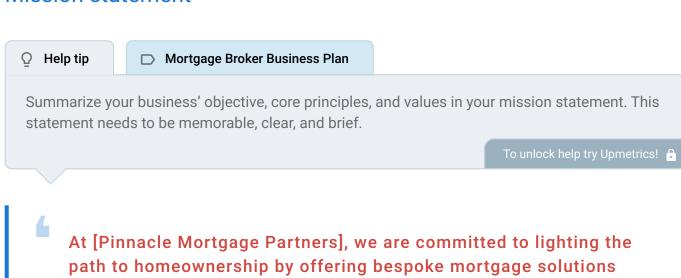
#### **Business Owners**



John Doe

**Jane Doe** 

### Mission statement

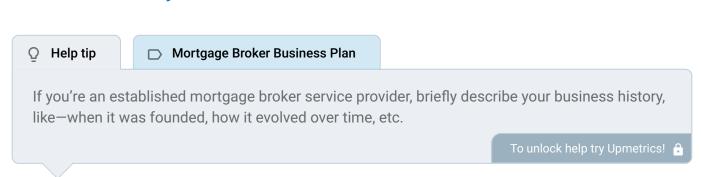


Our core values revolve around integrity, transparency, and fostering long-lasting relationships with clients and financial

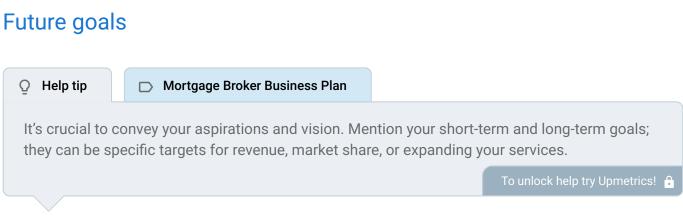
tailored to individual aspirations.

## **Business history**

institutions.



Start writing here..



## Market Analysis

Target Market

Market size and growth potential

Competitive analysis

Market trends

Regulatory environment



Market analysis provides a clear understanding of the market in which your printing business will run along with the target market, competitors, and growth opportunities.

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To write the introduction section of your market analysis, start by clearly identifying your primary target market.

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## **Target Market**



Mortgage Broker Business Plan

Start this section by describing your target market. Define your ideal customer and explain what types of services they prefer. Creating a buyer persona will help you easily define your target market to your readers. To unlock help try Upmetrics! 🔒

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## Market size and growth potential

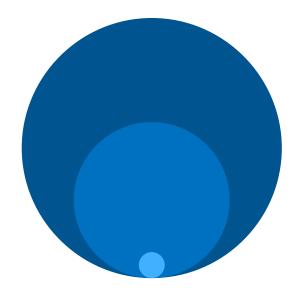


Mortgage Broker Business Plan

Describe your market size and growth potential and whether you will target a niche or a much broader market.

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#### Market Size



#### **Available Market**

All homebuyers in the region seeking mortgage services. Served Market

**5M** 

#### **Served Market**

Homebuyers actively use mortgage brokerage services in the region.

**3M** 

#### **Target Market**

First-time homebuyers in the region seeking tailored mortgage guidance. 500k



Mortgage Broker Business Plan

Identify and analyze your direct and indirect competitors. Identify their strengths and weaknesses, and describe what differentiates your mortgage broker services from them.

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## Competitive analysis

## MortgageMasters

MortgageMasters has been in operation since [year, e.g., "2005"], making it one of the stalwarts in the industry. With a network spanning [specific region, e.g., "the entire West Coast"], they have processed loans valued at over [\$XXX billion] in the last year.

#### **Features**

Comprehensive Online Mortgage Portal

Interactive Loan Calculator

**Dedicated Account Managers** for each client

Mobile App for loan tracking

#### Strengths

Over [X years, e.g., "15 years"] of industry presence gives them a robust network of lenders.

Their online portal and mobile app are user-friendly, providing clients with real-time loan tracking.

Dedicated account managers ensure personalized attention.

#### Weaknesses

Their service fees tend to be on the higher end of the spectrum.

They have fewer brick-andmortar offices, which can be a deterrent for those preferring face-to-face consultations.

#### HomeTrust Brokers

HomeTrust Brokers, founded in [year, e.g., "2010"], places a premium on client education, hosting numerous workshops and webinars to demystify the mortgage process.

#### **Features**

Mortgage 101 Webinars and Workshops

Al-driven loan Recommendation Engine

Specialty Loans for Self-**Employed Borrowers** 

#### Strengths

Their commitment to client education sets them apart.

Their Al-driven tool provides tailored loan recommendations.

Their speciality loans cater to underserved market segments.

#### Weaknesses

Loan approval processes can be slower compared to industry benchmarks

Beyond their niche solutions, their loan variety is somewhat limited.

#### **FinanceFirst**

A newer entrant, FinanceFirst, launched in [year, e.g., "2018"], emphasizes speed, promising loan approvals in record turnaround times.

#### **Features**

Rapid Loan Approval Process

Mobile-First Application System

24/7 Customer Support

#### Strengths

They live up to their promise of rapid approvals, often within [X hours/days, e.g., "48 hours"].

Their mobile-first approach and round-the-clock support cater to the modern client's expectations.

As a newer player, they bring innovative solutions to the table.

#### Weaknesses

Being relatively new, they lack the extensive network some older firms boast.

Rapid growth has led to occasional system outages and operational hiccups.

## Market trends



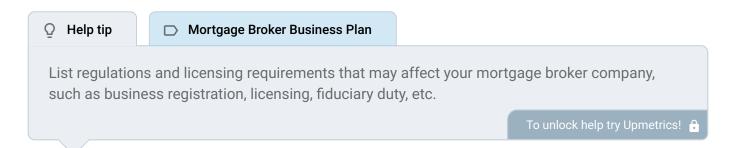
Mortgage Broker Business Plan

Analyse emerging trends in the industry, such as technology disruptions, changes in customer behavior or preferences, etc. Explain how your business will cope with all the trends.

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## Regulatory environment





## **Products and Services**

Mortgage services



The product and services section of the mortgage broker business plan should describe the specific services and products offered to customers. To write this section should include the following:

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Mortgage Broker Business Plan

To craft the introduction for your "Products and Services" chapter, begin by positioning your business within its industry, emphasizing its unique strengths or value proposition.

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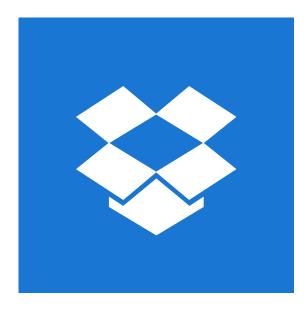


#### 

Mention the mortgage broker services your business will offer. This list may include services like,

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## Mortgage services



## Fixed-rate Mortgages

Price: [2.75%] interest rate

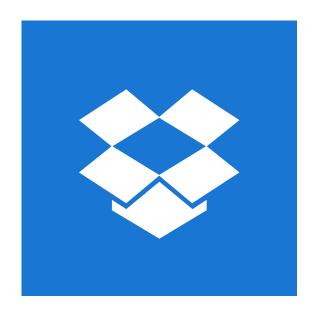
A home loan solution where the interest rate remains consistent throughout the loan term, ensuring that monthly payments are predictable for borrowers.

### **Specifications**

· Loan Term Options: 15, 20, or 30 years

Minimum Down Payment: [10%]

• Eligibility: Minimum credit score of [650], verified employment, and consistent income.



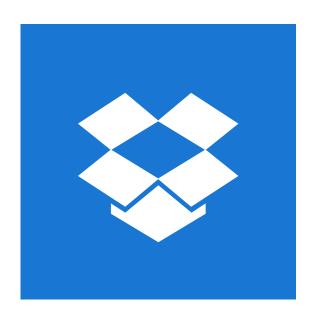
## Adjustable Rate Mortgages (ARMs)

Price: Initial rate of [2.25%], adjusting to market rates after [5 years]

ARMs offer an initially lower interest rate, which adjusts after a predetermined period, potentially benefiting those expecting their financial circumstances to change.

### **Specifications**

- Initial Fixed Rate Term: [5 years], after which the rate adjusts annually
- Rate Cap: Max increase of [2%] annually, not exceeding [6%] over the loan's lifetime
- Eligibility: Minimum credit score of [630], proof of future income potential.



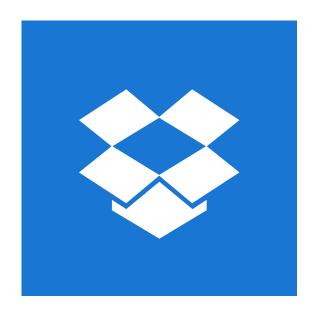
## Government-backed Loans (FHA Loan example)

Price: The interest rate of [2.5%]

Insured by the Federal Housing Administration, these loans are designed for low-to-moderate-income borrowers who can't make a large down payment.

#### **Specifications**

- · Loan Term Options: 15 or 30 years
- Minimum Down Payment: [3.5%] with a credit score of [580] or higher
- Mortgage Insurance: Required for loan amounts exceeding [80%] of the home's value.
- Eligibility: Must have a steady employment history or worked with the same employer for the past two years.



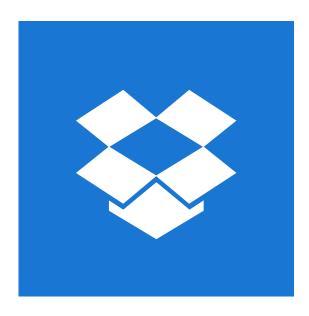
## **Pre-qualification Consultation**

Price: [Free]

An initial assessment where clients provide an overview of their financial status, which allows us to gauge the potential loan amount they might be eligible for.

#### **Specifications**

- Duration: Approximately [30 minutes]
- Documentation: Recent pay stubs, tax returns, employment details.
- Outcome: An estimate of the loan amount the client may qualify for.



## Loan Application Assistance

Price: [\$150] flat fee

Expert guidance throughout the mortgage application process, ensuring all documentation is correctly submitted, and all inquiries are addressed.

#### **Specifications**

- Duration: Varies based on client needs, typically between [2-4 hours]
- Documentation Assistance: Help in collating necessary documents like credit reports, employment verification, and property appraisal.
- Support: Dedicated agent to answer queries and expedite the application process.

## Sales And Marketing Strategies

Unique Selling Proposition (USP)

**Pricing Strategy** 

Marketing strategies

Sales strategies

**Customer retention** 



Writing the sales and marketing strategies section means a list of strategies you will use to attract and retain your clients.

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Mortgage Broker Business Plan

To create an effective introduction for your "Sales and Marketing Strategies" chapter, start by setting the stage within your specific industry or market.

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## **Unique Selling Proposition (USP)**

Help tip

Mortgage Broker Business Plan

Define your business's USPs depending on the market you serve, the equipment you use, and the unique services you provide. Identifying USPs will help you plan your marketing strategies.

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## **Pricing Strategy**

Help tip

Mortgage Broker Business Plan

Describe your pricing strategy—how you plan to price your services and stay competitive in the local market. You can mention any discounts you plan on offering to attract new customers.

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Mortgage Broker Business Plan

Discuss your marketing strategies to market your services. You may include some of these marketing strategies in your business plan-social media marketing, Google ads, brochures, and print marketing.

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## Marketing strategies

### Online



### **Social Media**

Leveraging platforms like Facebook, LinkedIn, and Instagram to engage with potential clients, share testimonials, and provide insights into the mortgage industry.



### **Google Ads**

Targeted advertisements to capture potential clients actively seeking mortgage broker services.

#### Offline



### **Brochures & Print Marketing**

High-quality printed materials distributed in strategic locations to cater to the local market and those less inclined towards digital platforms.

Mortgage Broker Business Plan

Outline the strategies you'll implement to maximize your sales. Your sales strategies may include direct sales calls, partnering with other businesses, offering referral programs, etc.

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## Sales strategies



#### **Partner with Businesses**

Partner with Other Businesses, such as real estate agents and property developers, creating a symbiotic relationship that benefits our mutual clientele.



#### **Direct Sales Calls**

Engage in Direct Sales Calls to potential leads, offering them insights into how our services can simplify their mortgage journey.



#### **Referral Programs**

Foster a Referral Program, incentivizing satisfied clients to introduce our services to their network.



∩ Help tip

Mortgage Broker Business Plan

Describe your customer retention strategies and how you plan to execute them. For instance, introducing loyalty programs, personalized service, etc.

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## **Customer retention**



#### **Loyalty Programs**

We've introduced a Loyalty Program, offering discounts and benefits to returning clients.



#### Personalized Service

Our focus on Personalized Service ensures that clients aren't just another number; they're valued members of the [Pinnacle Mortgage Partners] family.

## **Operations Plan**

Staffing & Training
Operational Process
Equipment & Software



When writing the operations plan section, it's important to consider the various aspects of your business operations.

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To create an effective introduction for your "Operational Plan" chapter, start by emphasizing the pivotal role of efficient operations in the success of your business, underscoring how they directly impact the quality of services delivered.

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Start writing here..

## **Staffing & Training**



Mortgage Broker Business Plan

Mention your business's staffing requirements, including the number of employees, licensed loan officers, underwriters, processors, and administrative staff to support the day-to-day operations of your business.

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Start writing here..

## **Operational Process**



Mortgage Broker Business Plan

Outline how your company will collaborate with customers to obtain a mortgage. It can contain information on how you will gather client data, compare mortgage rates, and assist clients in selecting the best mortgage choice for their requirements.

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## **Equipment & Software**



□ Help tip

Include the list of equipment and machinery required for a mortgage broker, such as software, computer & office equipment, office supplies, etc.

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## Management Team

Key managers
Organizational structure
Compensation plan
Advisors/Consultants



The management team section provides an overview of the individuals responsible for running your business plan.

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Mortgage Broker Business Plan

To craft an introduction for your "Management Team" chapter, begin by emphasizing the crucial role of leadership in the success of any business.

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## Key managers



Mortgage Broker Business Plan

Introduce your management and key members of your team, and explain their roles and responsibilities.

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Start writing here..



### John Doe

CEO & Co-founder - john.doe@example.com

John stands at the forefront of [Pinnacle Mortgage Partners], shaping its vision and ensuring that the company consistently delivers on its promises to clients.





With a keen understanding of the mortgage industry, John's leadership guarantees the firm's strategic direction is not only innovative but also clientcentric.

- Educational Background: John holds an MBA from [Prestigious University] and a Bachelor's degree in Finance from [Renowned College].
- Professional Background: With over 20 years of experience in the mortgage industry, John has previously held executive roles at [Major Mortgage Company A] and [Leading Financial Institution B], where he spearheaded numerous successful initiatives.







Jane Doe Chief Operating Officer (COO) - jane.doe@example.com

As COO, Jane is the driving force behind the day-to-day operations, ensuring that every process runs smoothly and meets the company's high standards of excellence.

Her methodical approach, combined with deep industry knowledge, ensures operational agility.

- · Educational Background: Jane graduated with a Master's degree in Business Administration from [Top-tier University] and a Bachelor's in Economics from [Well-known College].
- Professional Background: Before joining [Pinnacle Mortgage Partners], Jane was the Vice President of Operations at [Prominent Mortgage Firm] C], where she implemented streamlined operational procedures.



Alice Brown

CMO - alice.brown@example.com

Alice leads the company's marketing and branding efforts, constantly innovating and adapting to the ever-evolving market dynamics.





Her strategies are data-driven, focused on client acquisition and brand visibility.

- Educational Background: Alice holds a Master's degree in Marketing from [Leading University] and a Bachelor's degree in Communications from [Esteemed College].
- Professional Background: With a rich history in strategic marketing roles, Alice was previously the Director of Marketing at [Notable Mortgage Company D], where she drove significant brand growth.

## Organizational structure



Help tip

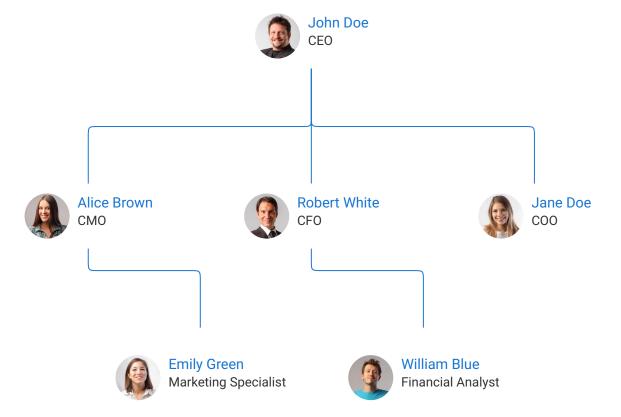
Mortgage Broker Business Plan

Explain the organizational structure of your management team. Include the reporting line and decision-making hierarchy.

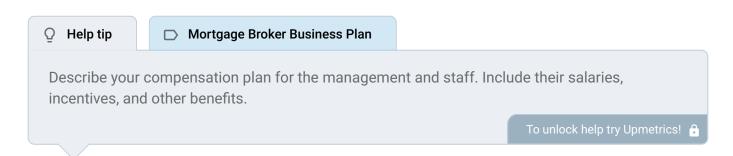
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## Organization chart



## Compensation plan



Mentioning advisors or consultants in your business plans adds credibility to your business idea.

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## Advisors/Consultants



[ADVISOR NAME] Advisor

Expert in [specific field or aspect, e.g., regulatory compliance], with [X years] of experience in [specific roles or companies].



[CONSULTANT NAME] Consultant

Specialist in [specific domain, e.g., technology implementation], assisting us in [specific tasks or projects].

## Financial Plan

Profit & loss statement

Cash flow statement

Balance sheet

Break-even Analysis

Financing needs



When writing the financial plan section of a business plan, it's important to provide a comprehensive overview of your financial projections for the first few years of your business, You may provide the following:

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To create an effective introduction for your "Financial Plan" chapter, begin by stressing the critical role of a well-structured financial plan in the success of your venture.

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Start writing here..



Describe details such as projected revenue, operational costs, and service costs in your projected profit and loss statement. Make sure to include your business's expected net profit or loss.

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### Profit & loss statement

	2024	2025	2026
Revenue	\$1,211,895	\$1,673,965	\$2,382,070
Residential Mortgage Origination	\$532,215	\$758,865	\$1,082,130

	2024	2025	2026
Unit Sales	355	506	721
Unit Price	\$1,500	\$1,500	\$1,500
Refinancing Services	\$456,540	\$514,320	\$579,680
Unit Sales	228	257	290
Unit Price	\$2,000	\$2,000	\$2,000
Commercial Mortgage Brokering	\$223,140	\$400,780	\$720,260
Unit Sales	112	200	360
Unit Price	\$2,000	\$2,000	\$2,000
Cost Of Sales	\$216,000	\$218,400	\$220,866
General Costs	\$216,000	\$218,400	\$220,866
Loan Origination Costs	\$90,000	\$92,100	\$94,251
Underwriting Expenses	\$60,000	\$61,200	\$62,424
Appraisal Fees	\$30,000	\$30,900	\$31,827
Operational Costs	\$126,000	\$126,300	\$126,615
Licensing Fees	\$120,000	\$120,000	\$120,000

	2024	2025	2026
Software Subscriptions	\$6,000	\$6,300	\$6,615
Revenue Specific Costs	\$0	\$0	\$0
Personnel Costs (Direct Labor)	\$0	\$0	\$0
Gross Margin	\$995,895	\$1,455,565	\$2,161,204
Gross Margin (%)	82.18%	86.95%	90.73%
Operating Expense	\$995,100	\$1,024,273.20	\$1,054,347.96
Payroll Expense (Indirect Labor)	\$924,900	\$951,997.20	\$979,924.56
Brokerage Staff	\$660,720	\$678,770.40	\$697,326.72
Mortgage Brokers	\$483,600	\$498,108	\$513,051
Loan Processor	\$177,120	\$180,662.40	\$184,275.72
Administrative Staff	\$112,020	\$114,980.40	\$118,021.56
Office Manager	\$72,000	\$74,160	\$76,384.80
Receptionist	\$40,020	\$40,820.40	\$41,636.76

2024	2025	2026
\$152,160	\$158,246.40	\$164,576.28
\$87,360	\$90,854.40	\$94,488.60
\$64,800	\$67,392	\$70,087.68
\$70,200	\$72,276	\$74,423.40
\$40,800	\$41,784	\$42,794.16
\$24,000	\$24,720	\$25,461.60
\$9,600	\$9,792	\$9,987.84
\$7,200	\$7,272	\$7,344.72
\$20,400	\$21,168	\$21,969.36
\$12,000	\$12,600	\$13,230
\$8,400	\$8,568	\$8,739.36
\$9,000	\$9,324	\$9,659.88
\$5,400	\$5,616	\$5,840.64
\$3,600	\$3,708	\$3,819.24
\$0	\$0	\$0
	\$152,160 \$87,360 \$64,800 \$70,200 \$40,800 \$24,000 \$9,600 \$7,200 \$20,400 \$12,000 \$8,400 \$9,000 \$5,400 \$3,600	\$152,160 \$158,246.40 \$87,360 \$90,854.40 \$64,800 \$67,392 \$70,200 \$72,276 \$40,800 \$41,784 \$24,000 \$24,720 \$9,600 \$9,792 \$7,200 \$7,272 \$20,400 \$12,600 \$8,400 \$8,568 \$9,000 \$9,324 \$5,400 \$5,616 \$3,600 \$3,708

	2024	2025	2026
Amortization of Current Assets	\$0	\$0	\$0
EBITDA	\$795	\$431,291.80	\$1,106,856.04
Additional Expense	\$19,311.27	\$16,808.62	\$14,125.08
Long Term Depreciation	\$6,408	\$6,408	\$6,408
Gain or loss from Sale of Assets	\$0	\$0	\$0
EBIT	(\$5,613)	\$424,883.80	\$1,100,448.04
Interest Expense	\$12,903.28	\$10,400.63	\$7,717.06
EBT	(\$18,516.27)	\$414,483.18	\$1,092,730.96
Income Tax Expense / Benefit	\$0	\$0	\$0
Total Expense	\$1,230,411.27	\$1,259,481.82	\$1,289,339.04
Net Income	(\$18,516.27)	\$414,483.18	\$1,092,730.96
Net Income (%)	(1.53%)	24.76%	45.87%

	2024	2025	2026
Retained Earning Opening	\$0	(\$28,516.27)	\$375,966.91
Owner's Distribution	\$10,000	\$10,000	\$10,000
Retained Earning Closing	(\$28,516.27)	\$375,966.91	\$1,458,697.87

## ○ Help tip

The cash flow for the first few years of your operation should be estimated and described in this section. This may include billing invoices, payment receipts, loan payments, and any other cash flow statements.

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## Cash flow statement

	2024	2025	2026
Cash Received	\$1,211,895	\$1,673,965	\$2,382,070
Cash Paid	\$1,224,003.27	\$1,253,073.82	\$1,282,931.04
COS & General Expenses	\$286,200	\$290,676	\$295,289.40
Salary & Wages	\$924,900	\$951,997.20	\$979,924.56
Interest	\$12,903.28	\$10,400.63	\$7,717.06

	2024	2025	2026
Sales Tax	\$0	\$0	\$0
Income Tax	\$0	\$0	\$0
Net Cash From Operations	(\$12,108.27)	\$420,891.18	\$1,099,138.96
Assets Sell	\$0	\$0	\$0
Assets Purchase	\$30,000	\$0	\$0
Net Cash From Investments	(\$30,000)	\$0	\$0
Amount Received	\$300,000	\$0	\$0
Loan Received	\$200,000	\$0	\$0
Common Stock	\$0	\$0	\$0
Preferred Stock	\$0	\$0	\$0
Owner's Contribution	\$100,000	\$0	\$0
Amount Paid	\$44,619.61	\$47,122.26	\$49,805.80
Loan Capital	\$34,619.60	\$37,122.25	\$39,805.82

	2024	2025	2026
Dividends & Distributions	\$10,000	\$10,000	\$10,000
Net Cash From Financing	\$255,380.39	(\$47,122.26)	(\$49,805.80)
Summary			
Starting Cash	\$0	\$213,272.12	\$587,041.04
Cash In	\$1,511,895	\$1,673,965	\$2,382,070
Cash Out	\$1,298,622.88	\$1,300,196.08	\$1,332,736.84
Change in Cash	\$213,272.12	\$373,768.92	\$1,049,333.16
Ending Cash	\$213,272.12	\$587,041.04	\$1,636,374.20



## □ Help tip

Create a projected balance sheet documenting your mortgage broker business's assets, liabilities, and equity.

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## Balance sheet

	2024	2025	2026
Assets	\$236,864.12	\$604,225.04	\$1,647,150.20
Current Assets	\$213,272.12	\$587,041.04	\$1,636,374.20
Cash	\$213,272.12	\$587,041.04	\$1,636,374.20
Accounts Receivable	\$0	\$0	\$0
Inventory	\$0	\$0	\$0
Other Current Assets	\$0	\$0	\$0
Long Term Assets	\$23,592	\$17,184	\$10,776
Gross Long Term Assets	\$30,000	\$30,000	\$30,000
Accumulated Depreciation	(\$6,408)	(\$12,816)	(\$19,224)
Liabilities & Equity	\$236,864.14	\$604,225.07	\$1,647,150.21
Liabilities	\$165,380.41	\$128,258.16	\$88,452.34
Current Liabilities	\$37,122.25	\$39,805.82	\$0
Accounts Payable	\$0	\$0	\$0
Income Tax Payable	\$0	\$0	\$0
Sales Tax Payable	\$0	\$0	\$0
Short Term Debt	\$37,122.25	\$39,805.82	\$0

	2024	2025	2026
Long Term Liabilities	\$128,258.16	\$88,452.34	\$88,452.34
Long Term Debt	\$128,258.16	\$88,452.34	\$88,452.34
Equity	\$71,483.73	\$475,966.91	\$1,558,697.87
Paid-in Capital	\$0	\$0	\$0
Common Stock	\$0	\$0	\$0
Preferred Stock	\$0	\$0	\$0
Owner's Contribution	\$100,000	\$100,000	\$100,000
Retained Earnings	(\$28,516.27)	\$375,966.91	\$1,458,697.87
Check	\$0	<b>\$0</b>	\$0



Determine and mention your business's break-even point—the point at which your business costs and revenue will be equal.

This exercise will help you understand how much revenue you need to generate to sustain or be profitable.

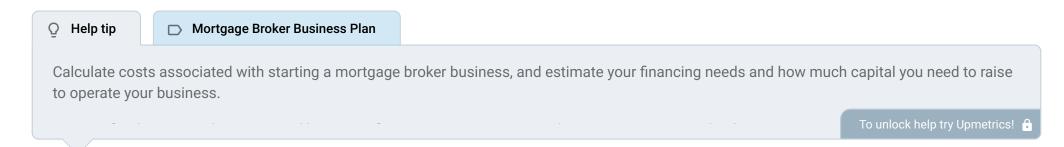
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# Break-even Analysis

	2024	2025	2026
Starting Revenue	\$0	\$1,211,895	\$2,885,860
Net Revenue	\$1,211,895	\$1,673,965	\$2,382,070
Closing Revenue	\$1,211,895	\$2,885,860	\$5,267,930
Starting Expense	\$0	\$1,230,411.27	\$2,489,893.09
Net Expense	\$1,230,411.27	\$1,259,481.82	\$1,289,339.04
Closing Expense	\$1,230,411.27	\$2,489,893.09	\$3,779,232.13
Is Break Even?	No	Yes	Yes
Break Even Month	0	Feb '25	0
Days Required	0	8 Days	0
Break Even Revenue	\$1,230,411.27	\$1,363,771.33	\$0
Residential Mortgage Origination	\$0	\$600,378	\$0
Refinancing Services	\$0	\$508,022.67	\$0
Commercial Mortgage Brokering	\$0	\$255,370.67	\$0

	2024	2025	2026
Break Even Units			
Residential Mortgage Origination	0	400	0
Refinancing Services	0	254	0
Commercial Mortgage Brokering	0	128	0

## Financing needs



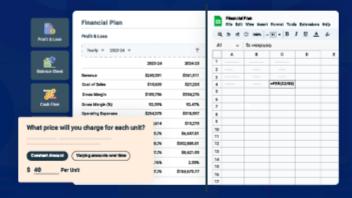
Start writing here..



Spreadsheets can be a powerful tool for preparing complex financial reports and forecasts.

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9.

**Appendix** 



When writing the appendix section, you should include any additional information that supports the main content of your plan. This may include financial statements, market research data, legal do

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Creating a stunning and investment-ready plan requires no writing, graphic designing, or financial planning expertise.

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