### **Real Estate Investments**

A Premier Real Estate Professional

# BUSINESS PLAN PLAR

10200 Bolsa Ave, Westminster, CA, 92683

(650) 359-3153

info@example.com

John Doe

http://www.example.com

Information provided in this business plan is unique to this business and confidential; therefore, anyone reading this plan agrees not to disclose any of the information in this business plan without prior written permission of the Company

#### **Table of Contents**

Executive Summary	6
Purpose of the Plan	
Introduction	
The Problem	
The Solution	
Market Opportunity	
Fundamental change in US housing market	
All three legs of the apartment investment stool are in place	
Weak Housing Market	
Competitive Advantage	
Business Model	
Growth Opportunity	
Corporate Structure Overview	
Financial Projections	
Net Profit	
Financial Need and Use of Funds	
Source and Use of Funds	
Return on Investment	

#### **Business Description**

Mission Statement	15
Business Objectives	15
Organization	15
Legal Structure	15
Company Ownerships	16
Location and Premises	16
Intellectual Property	16

The Business Concept and Revenue Model	17
The Business Concept	18
CREI Business Model	18

14

Revenue Model	18
Revenue Projections	20
Investment Details	20
The Amount of Investment Funds Requested	20
Business Benefits	21
Investment Repayments	21

#### Market Analysis

$\gamma\gamma$
1.5
20

27

Apartment Rental - Industry Overview – Market Trends	
Good Investment Trends in Apartment Rentals	
Rent Spikes Coming For a Good Investment in Apartment Buildings	
Apartments Continue as Good Investment Through 2012 and Beyond	
Apartment Buildings Going From Good Investment to Great	
Filling Basic Needs Makes for a Good Investment	
More Americans renting by choice	
The Apartment Building Investment Triple Opportunity Is Right Now	
Internet Trends	
Internet Growth Allows Renters to Locate Good Apartments	
Industry Participants and Competitive Analysis	
Industry Participants	
Competitive Advantages	

#### Growth Strategy

Strategic Initiatives	28
Brand Strategy	28
Marketing Strategy	29
Provide Individuals, Families and Businesses Quality Rental Properties at an Affordable Price.	29
Positioning Statement	29
Pricing Strategy	29
Sales Strategy	30
Sales Forecast	30
Sales Programs	30
Strategic Alliances	31
Milestones	31

Web Marketing Strategy	35
Social networking websites	35
Email campaigns	35
SEO (Search Engine Optimization) PPC	36
Banner advertisements	36
Search Engine Optimization	36

#### Management Summary

John Doe	38
Jane Doe	39
Thomas Doe	40
Organizational Structure	40
People	40

#### SWOT Analysis

# Financial Plan46Key Assumptions47Key Financial Indicators47Explanation of Break-even Analysis48Business Ratios48Long-term Plan and Financial Highlights49Projected Income Statement49Projected Cash Flow52Projected Balance Sheet53

37

42

#### Business planning that's simpler and faster than you think

Creating a business plan using Upmetrics to start and grow a business is literally the easiest thing in the World. Simply read the instructions and fill in the blanks. It's as simple as that.



### Upmetrics has everything you need to create a comprehensive business plan.



#### **AI-powered Upmetrics Assistant**

#### AI-powered insights to streamline your plan

Not sure where to start? Upmetrics' AI Assistant will automatically generate ideas for each section of your plan and offer improved versions of your writing, adjusting for tone, voice, and grammar or spelling errors.

#### **Financial Forecasting Tool**

#### All the financials are calculated for you

Forget the complex formulas and clumsy spreadsheets with automatic financials and drag-and-drop forecasting, you can finish your plan faster and be confident that your numbers are accurate.



-

	Problem worth Solving
$\sim$	
ssion Statement	Gur Solution

#### **Business Plan Builder**

#### Guides you like a business mentor

Upmetrics' step-by-step instructions, prompts, and the library of 400+ sample business plans will guide you through each section of your plan as a business mentor.

#### Join over 110K entrepreneurs who trust Upmetrics with Business Planning

Create a comprehensive business plan and maximize your chances of securing funding, bank loans, and small business grants. 1.

### **Executive Summary**

Purpose of the Plan

Introduction

The Problem

The Solution

Market Opportunity

Competitive Advantage

**Business Model** 

**Growth Opportunity** 

Corporate Structure Overview

**Financial Projections** 

Financial Need and Use of Funds

#### Purpose of the Plan

CREI

The purpose of this plan is to provide potential investors with the information necessary to
evaluate the merits of the value proposition and growth strategy of Castilo Real Estate
Investments LLC. Additionally, it will serve as a guide for management
To unlock help try Upmetrics!

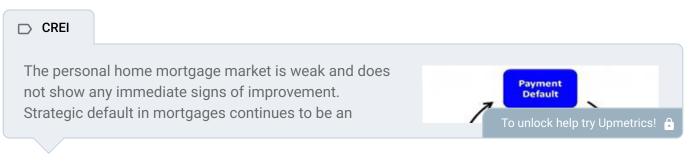
Start writing here..

#### Introduction

<b>Castilo Real Estate Investments (CREI)</b> is a real estate investment company focused on purchasing multi-family housing facilities below current Fair Market Value (FMV), refurbishing		
them, and renting the units near market rates to provide a steady stree To unlock help try Upmetrics!		

Start writing here..

#### The Problem



#### The Solution

CREI There is an increasing demand for apartment rentals by individuals and families. CREI will be in the position, with a strong equity partner, to purchase multi-family housing facilities, at a discount, refurbish them into very attractive apartment locations and To unlock help try Upmetrics! 🔒

Start writing here..

#### Market Opportunity

D CREI

"The U.S. is on the cusp of fundamental change in our housing dynamics changing demographics and changing housing preferences drive more people away from the typical suburban house and toward the type of housing that rental housing of

To unlock help try Upmetrics! 🔒

#### Fundamental change in US housing market

Start writing here..

Leg one is that there should be a million or more new renters every year for the next decade. Leg two is that there has been hardly any new apartment construction in the last eight or nine years and practically none in the last three. In fact between design, ap			
years and practically none in the last three. In fact between design, ap	Leg two is	that there has been hardly any new apartment construction	
	years and	practically none in the last three. In fact between design, ap	To unlock help try Upmetrics! 🔒

#### All three legs of the apartment investment stool are in place

CREI
There is still a significant amount of global economic instability, especially in the housing market. The market opportunity for CREI is very strong as more homeowners are faced with the reality that long-term apartment living is necessary and in many ways
To unlock help try Upmetrics!

#### Competitive Advantage

**CREI** has an advantage over its competitors due to our focus on lower acquisition costs coupled with the ability to refurbish/rehabilitate these properties with our own partner companies. Our goal is to purchase the properties at 15-25% below the To unlock help try Upmetrics!

Start writing here..

CREI

#### **Business Model**



#### **Growth Opportunity**

CREI

The growth opportunities for *CREI* in the multi-family housing market are substantial and projected to grow for many years. National and local rent reports for the first quarter of 2011 are showing more good news for the multifamily real estate sector, w

To unlock help try Upmetrics! 🔒

Start writing here ..

#### **Corporate Structure Overview**

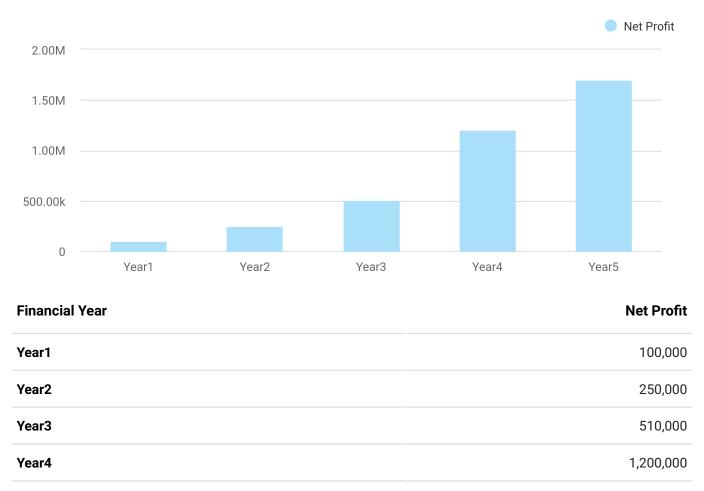
CREI Castilo Real Estate Investments LLC is a startup company based in Oklahoma with a founder who has many years of experience in the multi-family property investment market. Within this business plan, we are referring to CREI which includes separate comp To unlock help try Upmetrics!

Start writing here..

#### **Financial Projections**

refurbish/r	ncial projections show that the Company will utilize the requestable habilitate each of the properties purchased. The properties	s themselves will be
purchased	through conventional financing, an assumption of an exist <sup>;</sup>	To unlock help try Upmetrics! 🔒
Start writing h		

#### Net Profit



Year5

#### Financial Need and Use of Funds

#### Source and Use of Funds

CREI will execute this business plan based on the founder's research, planning, and ability to purchase the desired properties. In addition, CREI is actively seeking private money equity investors' to finance the refurbishment/rehabilitation of the properties through an open line of credit covering the five years of this business plan. Within this period of time CREI, we become self-funding and would be able to pay off the investors in years 4 and 5 with interest. The monies needed to fund property investments during this five year period will be \$1 Million (USD). The funds will be drawn, as needed, to refurbish/ rehabilitate the class B & C properties that are purchased. Once the CREI project/process is in motion, the line of credit equity investment will be used to continue the perpetual motion of the company allowing it to purchase property on an on-going basis. The equity investment will assure that CREI has sufficient liquidity during the course of this business plan and long term into the future. The market for our business model is strong and growth is expected to continue for several years.

Sources of Funds - 12 Months		
Cash Equity from Investors	\$600,000	11.12%

1,700,000

Sources of Funds - 12 Months		
Loans for Apartment Complexes (Two in Year 1)	\$4,000,000	74.14%
Recognized Revenue - Year 1	\$795,270	14.74%
TOTAL Sources	\$5,395,270	100.00%

#### **Return on Investment**

CREI financial projections will allow investors to earn a 10% annual return on all monies invested, which will be paid out in year five. In addition to the interest earned, the investment group will be granted a 2nd lien position in each property purchased until their investment is paid in full. CREI anticipates the purchase of two properties in year one and expanding to 6 properties by the end of year 5. Based on the sophisticated financial model that we have constructed the 1st year source and use of funds are displayed below. The full five-year financial model is available upon request.

Uses of Funds - 12 Months		
Remodeling/Rehabilitation	\$600,000	11.26%
Boulder Plaza Apartments	\$2,400,000	45.03%
Elm Street Apartments	\$1,600,000	30.02%
Brighton Place Apartments		0.00%
New Investment Year 3		0.00%
New Investment Year 4		0.00%
New Investment Year 5		0.00%
Computer/Technology/Office Furniture/Web Site	\$10,000	0.19%
Repiars and Maintenance	\$31,806	0.60%
Replacements - Appliances, Carpet, Blinds, Fixtures	\$23,856	0.45%
Utilities - Company Paid	\$79,530	1.49%
Carpet Cleaning	\$3,978	0.07%
Pest Control	\$3,978	0.07%
Personnel (12 Months Payroll) + taxes/benefits	\$119,280	2.24%
Professional & Consulting Services	\$35,784	0.67%
Advertising and Office Related Expenses	\$27,828	0.52%
Insurance	\$23,856	0.45%
Property Tax	\$27,834	0.52%

Uses of Funds - 12 Months		
Interest on Apartment Loans	\$157,120	2.95%
Principal Payments on Loan	\$146,546	2.75%
Taxes - Corporate	\$38,721	0.73%
Total Use of Funds	\$5,330,117	100.00%



# **Business Description**

Mission Statement

**Business Objectives** 

Organization

#### **Mission Statement**



#### **Business Objectives**

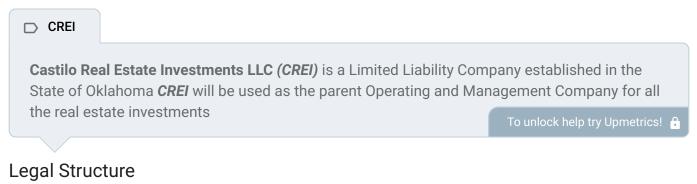
CREI

Provide Solid Investment and a good return for the Private Money Investor

• Allows the private money investor(s) to receive a solid ROI in a program and processe that
To unlock help try Upmetrics!

Start writing here..

#### Organization



 CREI
 Castilo Real Estate Investments LLC(CREI) is a single-member company owned by Bolaji Sofola. Castilo Real Estate Holdings (I – VI) LLC will be single-member companies owned by Bolaji Sofola. To unlock help try Upmetrics!
 Company Ownerships
 Start writing here..

CREI

**Castilo Real Estate Investments LLC (CREI)** the exact location has not been established but will be in Oklahoma. Utilizing the advances of today's technology **CREI** will function as a virtual company where the business will be transacted wherever the founder

#### To unlock help try Upmetrics! 🔒

#### Location and Premises

Start writing here ..

#### 

**Castilo Real Estate Investments LLC (CREI)** will maintain copyright protection for its proprietary business model and concepts, its training programs, and its investment programs. **CREI** will also maintain a website at http://www.CastiloREI.com which is the we'

To unlock help try Upmetrics! 🔒

#### Intellectual Property

# 3.

# The Business Concept and Revenue Model

The Business Concept Revenue Model Investment Details

#### The Business Concept

CREI

*CREI* business model is designed to buy Class B &C multi-family rental properties that need some refurbishment/rehabilitation. We will purchase these properties at 15-25% below the current Fair Market Value (FMV). Once these properties are purchase

To unlock help try Upmetrics! 🔒

#### **CREI Business Model**

Start writing here..

#### **Revenue Model**

The line-of-credit funding vehicle that CREI is requesting will benefit the business by being able to refurbish/rehabilitate the purchased properties immediately upon acquisition of property. With the focus of obtaining several properties over the next five years, we will create a collaborative working relationship with lending institutions that have distressed properties and are willing to discount the financing. We will also work with current property owners who are willing to sell at a substantial discount, will allow us to assume their financing at a discount, or who will finance the properties themselves.

The following listing shows the individual categories for potential revenue:

Revenue Streams	Year 1	Year 2	Year 3	Year 4	Year 5
Boulder Plaza Apartments	\$522,900	\$537,840	\$557,760	\$577,680	\$597,600
Elm Street Apartments	\$242,250	\$499,800	\$510,000	\$530,400	\$550,800
Brighton Place Apartments	\$252,265	\$1,11,259	\$1,345,200	\$1,390,800	\$1,436,400
New Investment	\$30,120	\$76,320	\$121,920	\$179,040	\$247,440
Laundry and Miscellaneous Income per Unit Total revenue	\$795,270	\$1,995,960	\$3,434,880	\$5,641,680	\$8,727,720

Our tentative target for a number of rental units for the next five years is:

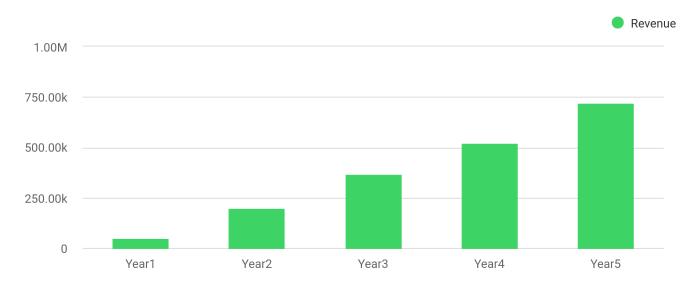
Total Units Purchased Each Year	Cumulative	New This Year
Units PurchasedYear 1	176	176
Units Purchased Year 2	334	158

Total Units Purchased Each Year	Cumulative	New This Year
Units PurchasedYear 3	534	200
Units Purchased Year 4	784	250
Units Purchased Year 5	1084	300

The financial model is a sophisticated business model that will allow us to run multiple projections based on the number of properties purchased, the purchase price of the property, and the projected monthly rent charged on each unit. The revenue forecast above reflects a conservative model.

Based on the projected sales levels and general assumptions above CREI should reach the following revenue goals. These goals are projected conservatively. This revenue will build on gradually as we prove the model using ever-increasing numbers of rental units. The Financial model is built to allow for gradual ramp up over 5 years.

#### **Revenue Projections**



#### **Financial Year**

Year1	50,000
Year2	200,000
Year3	370,000
Year4	520,000
Year5	720,000

#### **Investment Details**

#### D CREI

**CREI** has determined that \$1 Million open lines of credit would be required during the 5 years covered in this business plan. It has been determined that the funds will primarily be utilized in Years1 and 2 in order to refurbish/remodel the first three properties. If To unlook help try lumatrice.

To unlock help try Upmetrics! 🔒

Revenue

#### The Amount of Investment Funds Requested

The funds will benefit the business by providing the resources to refurbish/remodel the Class B & C properties purchased 15-25% below FMV. We will then be able to rent these properties at full occupancy at or above market rates. With the ability to form long-

#### **Business Benefits**

Start writing here ..

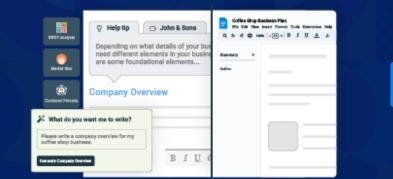
The investment partners will be 100% members of **Castilo Real Estate Fund LLC**. This company will be assigned the 2nd lien position on all properties purchased. Since the properties will be purchased at a discount of FMV the members will also have 'built-in'  $\epsilon$ 

To unlock help try Upmetrics! 🔒

#### **Investment Repayments**

#### **Upmetrics vs Business Plan Templates**

You have a unique business with a distinct vision, and your business plan must reflect that. Although it won't be possible with generic templates.



=

Upmetrics guided builder prompts you with tailored questions and helps answer them to create your business plan. You also have access to Al Assistant and other resources to seek guidance and ensure you're on the right track.

Start your planning today



# Market Analysis

Apartment Rental - Industry Overview - Market Trends

**Internet Trends** 

Industry Participants and Competitive Analysis

#### Apartment Rental - Industry Overview – Market Trends

CREI				
If you are looking for proof that apartment rentals are a good investment, look no further than the national average showing vacancies declining and rents increasing across the board with				
the very minor exception of a small vacancy increase for larger apartr To unlock help try Upmetrics!				
Good Investment Trends in Apartment Rentals				
Start writing here				
With very little new construction of new apartments completing during 2011, there can be little doubt that rents will continue increasing. While 2010 saw a modest rise in rents of 2.5%, the expected increase in occupancy of 0.8% during 2011 is expected to end of the unlock help try Upmetrics!				
To unlock help try opinietines:				
Rent Spikes Coming For a Good Investment in Apartment Buildings				
Rent Spikes Coming For a Good investment in Apartment buildings				

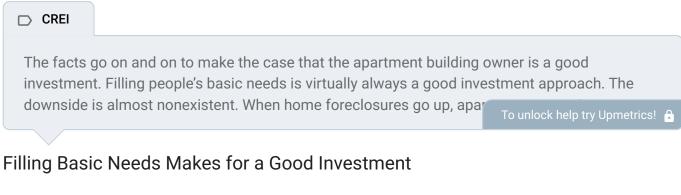
Start writing here..

D CREI				
While we anticipate apartments to be a good investment for years to o of rents is likely to slow from 2013 through 2015. Rent increases are s during 2012 although at a slightly slower pace than 2011 as new cons	een continuing to surge			
Apartments Continue as Good Investment Through 2012 and Beyond				

CREI
In a report released on January 6, REIS (a national commercial real estate data company)
shows the apartment building sector continues to lead the commercial real estate to turn
around. Your chance to get in on a good investment that will soon turr
To unlock help try Upmetrics!

#### Apartment Buildings Going From Good Investment to Great

Start writing here..



Start writing here..

Low prices and a maintenance-free lifestyle are just some of the reasons some Americans prefer renting cheap apartments instead of buying a home.			
	To unlock help try Upmetrics! 🔒		
More Americans renting by choice			

Start writing here ..

CREI For value investors, Demand, Supply, and the Cost of Acquisition are the three factors affecting the apartment building investment decision and all are saying the time to buy is now. There is a tidal wave of new renters coming into the market and there has been To unlock help try Upmetrics! 🔒

#### The Apartment Building Investment Triple Opportunity Is Right Now

#### **Internet Trends**



Regardless of the industry, no one can ignore the internet as being an integral required part of their business strategy. Prospective renters use the internet

Internet Users in the World Distribution by World Regions - 2011

#### Internet Growth Allows Renters to Locate Good Apartments

Start writing here ..

#### Industry Participants and Competitive Analysis

CREI

As we have completed our research, there are other companies with similar business models, but the market is so large and the demand is so strong that we do not feel that any competition will hinder our planned and steady growth.

To unlock help try Upmetrics! 🔒

#### **Industry Participants**

Start writing here ..

▶ CREI
Ultimately our competitive advantage will be the ability for us to purchase the properties below market value, make the repairs/remodeling as needed and rent at a rate that is at or above the market rates for rental units. Our first-class personal services, desirab
To unlock help try Upmetrics! 6

#### **Competitive Advantages**

# 5.

## **Growth Strategy**

Strategic Initiatives Brand Strategy Marketing Strategy Sales Programs Strategic Alliances

#### Milestones



Start writing here..

#### Strategic Initiatives

Our overal	strategy will encompass the following objectives:		
Seek and locate an equity funding partner(s) for \$1 Million Line of Crodit     To unlock help try Upmetrics!			

Start writing here..

#### **Brand Strategy**

will focus	strong business brand will require the coordination of many on several core elements that will help build and strengther	
brand.		To unlock help try Upmetrics! 🔒

#### **Marketing Strategy**

D CREI				
<b>CREI</b> is aware of all the choices we face in relation to our marketing strategy. With 15+ years of business and medical practice experience, the founder has planned systems for success which				
have been	tested and tried. <b>CREI</b> will work diligently to improve and st	To unlock help try Upmetrics! 🔒		
Start writing h	ere			
• Prov	ide for individuals looking for apartment rental units that are	e affordable, good quality		

secure/safe location.

To unlock help try Upmetrics! 🔒

#### Provide Individuals, Families and Businesses Quality Rental Properties at an Affordable Price.

Start writing here ..

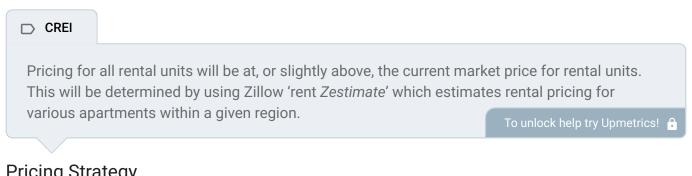
#### 

The founder positions the company in a profitable "niche" market segment purchasing apartment properties below FMV. His team repairs/remodel them as needed and quickly rents them to individuals and families. By focusing on areas of the city that

To unlock help try Upmetrics! 🔒

#### **Positioning Statement**

Start writing here ..



#### **Pricing Strategy**

CREI will utilize 'word of mouth' marketing both in the traditional sense and more importantly, utilizing the social networking sites to carry on the name of excellent value in safe and secure properties. Utilization of Social Media/Networking will be used as well'

#### Sales Strategy

Start writing here ..

**CREI** has developed a projected sales forecastfor the next five years of operations. This market will grow quickly and using the financial model as a tool it will be updated and maintained even after the model is implemented. **CREI** knows that in order to make its '

To unlock help try Upmetrics! 🔒

#### Sales Forecast

Start writing here..

#### Sales Programs

FMV. The p	program is centered on purchasing apartment properties at properties will be purchased using conventional financing, as	ssumption of existing
loans or th	rough owner financing. This process allows for maximum F	To unlock help try Upmetrics! 🔒

#### Strategic Alliances

CREI will work with a network of industry related companies, organizations, and associations in alliances to accomplish its major strategies. CREI is also committed to networking with rental associations, business groups and government agencies that may har To unlock help try Upmetrics!

Start writing here..

#### Milestones

No example added yet				
	No examp	le added yet		
To unlock help try opmetrics:				To unlock help try Upmetrics! 🔒

CREI will strive to reach the following Milestones during the first 6 months of this plan

#### **Timeline Business Expansion:**

Register Castilo Real Estate Investments LLC	[Date]
Register Castilo Real Estate Holdings I LLC	[Date]
Register Castilo Investments LLC	
Obtain Equity Investment operating line of credit for the five-year plan	
Partner with real estate, legal, and accounting consultants	
Partner with real estate, legal, and accounting consultants	
Execute the first purchase of properties	
Ready the CREI team and begin to refurbish/ rehab of the first property	
The contract for website development	

Create Marketing materials for the focus of business	
Establishing key relationships in Associations, Business, and Gov.	
Purchase of equipment for internal use as needed	

CREI is very pleased with the accomplishment of this business plan as the achievement of a significant company milestone. The next goal is to plan a meticulous launch of the business. After that, we will begin working to achieve our revenue and financial goals.

#### Initial Goals – High Level:

#### 6 months (Octoberto April 2012):

- Secure Equity Line of Credit through Investors
- Secure financing for properties
- Ready CREIfor first refurbish/rehab
- Obtain first property purchase
- Purchase additional equipment if needed
- · Launch Aggressive marketing campaign focusing on upgrades to the facility

#### One year:

• Purchase a total of two multi-family apartment properties (176 units) · Reach our projected revenue goal of \$795k in rent

#### Two years:

- Purchase a total of three multi-family apartment properties (334 units)
- · Reach our projected revenue goal of \$2 Million in rent
- Be recognized in the industry as the company that is "Creating Solid Investments Through Refurbishing Apartments"

#### Three years:

- Purchase a total of four multi-family apartment properties (534 units)
- Reach our projected revenue goal of\$3.4 Million in rent
- Expand to additional cities such as the Dallas marketplace

#### Four years:

- Purchase a total of five multi-family apartment properties (784 units)
- Reach our projected revenue goal of\$5.6 Million in rent
- Analyze expansion into other Metropolitan Statistical Areas (MSAs) in the U.S.

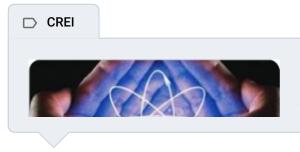
#### Five years:

- Purchase a total of six multi-family apartment properties (1,084 units) · Reach our projected revenue goal of \$8.7 Million in rent
- Prepare to expand to other U.S. Cities

# 6.

### Web Plan

Web Marketing Strategy Search Engine Optimization



**CREI** realizes that the web plan is crucial since nearly 80% of all Americans utilize the internet today. Since we will create information at To unlock help try Upmetrics!

Start writing here..

#### Web Marketing Strategy

CREI

The Internet is a crucial component of the **CREI** business model. The web site will be robust and capable of supporting large amounts of content, rental information, and data. It will also be scalable, created with an eye toward supporting new and improved te

To unlock help try Upmetrics! 🔒

Start writing here..

#### 

Social networking websites LinkedIn.com, Facebook.com Twitter.com and other similar sites will be used to promote and advance potential subscribers and allow them to be aware of the services that we offer. LinkedIn and Facebook.com traffic will be used

To unlock help try Upmetrics! 🔒

#### Social networking websites

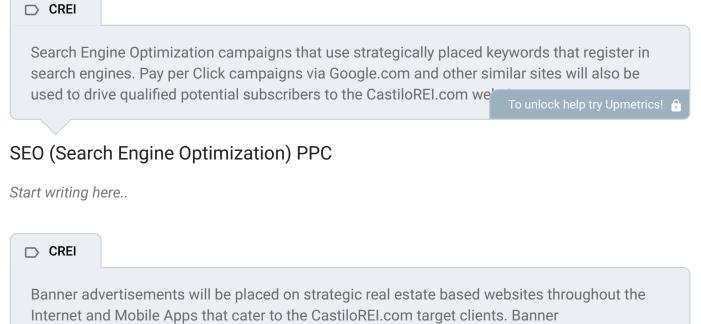
Start writing here..

#### CREI

As part of the registration process, **CastiloREI.com** will capture the renter or potential renter email address and will also give an opportunity to include the emails addresses of others that may be interested in rental properties. The email campaign feature with the second second second second second

To unlock help try Upmetrics!

#### Email campaigns



advertisements will be both static and rotating with banner type deper

To unlock help try Upmetrics! 🔒

#### Banner advertisements

Start writing here..

#### Search Engine Optimization

	egize the use of the right words to ensure the website is creatinate all marketing with tactical use of keywords.	ated correctly so we can
• Be o	pen to creativelv envisioning new kevwords for the ongoing	To unlock help try Upmetrics! 🔒



# Management Summary

## Organizational Structure

People

CREI

Management is the core of any organization. It is not just personnel and individuals' resumes but vision, talent, and commitment that lead to success. CREI is led by John Doe medical doctor, real estate investor, and business person. John Doe is creating

unlock help try Upmetrics! 🔒

Start writing here ..



### John Doe Owner - johnd@example.com

Mr. Doe has been a practicing Urologist in Ardmore, Oklahoma since 2003. Prior to practicing in Ardmore, he managed a successful solo urological practice in Port Arthur, Texas for six years.

In addition to running two successful medical practices, Mr. Doe has participated in the acquisition, rehabilitation, construction, leasing, and management of single and multi-family residential dwellings.

Mr. Doe sits on the board of project management and consulting firm, Doe and Associates, Inc., which specializes in construction, renovation, and facilities management of commercial properties. This company and its principals have over 27 years of engineering, construction, and facility management experience. Their clients have included: The City of Kansas City, Bristol-Myers Squibb, Master Card, Jones Lang LaSalle, Proctor & Gamble, and many others. He has used this firm in the past and will continue to use them as his primary commercial consultant.

Mr. Doe is originally from Oklahoma. He is familiar with the real estate markets in North Texas, Houston, Oklahoma City, Tulsa, and Lawton. His goal is to acquire, renovate, and lease distressed properties in these areas, and to bring them to profitability by working out reasonable financing and bringing in strong, experienced property managers.

Mr. Doe has the required skills and experience to be a successful owner of this apartment community and will oversee all management to ensure a continued high occupancy level and good Net Operating Income (NOI).



#### Jane Doe

#### President and Sr. Project Manager - janed@example.com

With 25 years of experience as an Industrial Engineer in Construction and Facility Management, her breadth of knowledge encompasses every aspect of Program and Project Management. She brings a thorough knowledge of the design/construction process, regulatory issues governing bodies, and hands-on experience as a Facility Operations Executive with an in-depth understanding of means and best practices, building systems, building management methodologies/processes, corporate structures, and the human factors that influence them.

Her responsibilities include developing and implementing logistical strategies and reporting vehicles to meet project deliverables and evaluating or developing internal systems and mechanisms to facilitate consistent methodologies in strategic planning, project management, maintenance, utilities, and infrastructure management.

Ms. Doe worked as a Project Manager/Engineer (in both a consultant and/or employment capacity) for top Fortune 500 Companies Bristol-Myers Squibb Co. and Johnson & Johnson, Inc. Her background with the private sector gives her keen business execution acumen. She has developed frameworks for a variety of planning issues especially in the areas of infrastructure preventive and predictive maintenance, outsourcing specifications, vendor qualifications, and contract development. Her unique ability to create a project environment that fosters creativity, accountability, productivity, and team excellence coupled with her strong technical grounding guarantees clients that every attention is paid to finding discriminating solutions to complex problems.

As the President of Jane Doe and Associates, Project Management Consultants. She directed and oversaw the general management and direction of professional activities, and client accounts. She established the company in 1999 as a full-service Project Management provider and developed a network of associates and professional staff in New York, New Jersey, Connecticut, Missouri, Colorado, and Oklahoma. The company's projects ranged from multimillion dollar redevelopment programs, out of the ground construction & interior renovations, building infrastructure and transportation, to establishing and implementing facility management programs.



#### Thomas Doe

Vice President of Business & Systems Development - thomas@example.com

In this capacity he will be responsible for developing and improving internal business systems for the purpose of ensuring client satisfaction, internal efficiencies and effectiveness. He brings over 27 years hands on technical and management experience from military and private sector operations. His demonstrated leadership and proven track record to succeed have opened doors of increasing responsibility and have proven instrumental in gaining consensus among colleagues and stakeholders.

# Organizational Structure

#### CREI

CREI knows how important the organizational structure is to the success of a company. While CREI will remain small with a limited direct staff, each position within this company will have a detailed job description as well as a well-defined relationship to the w

To unlock help try Upmetrics! 🔒

Start writing here..

# People

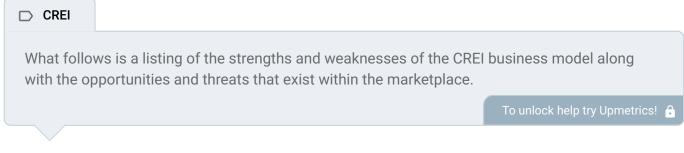
The CREI team that will be handling the refurbish/rehab of the properties is included in that cost in our five-year business plan. The staff members listed below are the actual staff that will be running the daily operations of each property on an on-going basis. All aspects of the business have been sufficiently analyzed to determine every position required to run a fully functioning operation that can complete all of the strategies and programs to be undertaken. We emphasize a lean, low-overhead business model that outsources whenever possible.

Payroll	Year1	Year 2	Year 3	Year 4	Year 5
On-Site Manager(s)	\$31,806	\$79,836	\$137,400	\$225,672	\$349,104
Maintenance Team	\$31,806	\$79,836	\$137,400	\$225,672	\$349,104
Janitorial Team	\$11,934	\$29,940	\$51,528	\$84,624	\$130,920
Landscaping& Grounds Team	\$7,950	\$19,956	\$34,344	\$56,412	\$87,276
Administrator/Clerks	\$7,950	\$19,956	\$34,344	\$56,412	\$87,276
Financial Team	\$7,950	\$19,956	\$34,344	\$56,412	\$87,276

Payroll	Year1	Year 2	Year 3	Year 4	Year 5
Annual Payroll	\$99,396	\$249,480	\$429,360	\$705,204	\$1,090,956
MonthlyPayroll	\$8,283	\$20,790	\$35,780	\$58,767	\$90,913

# 8.

# SWOT Analysis



Start writing here..

#### Strength

**Concept and Knowledge:** The founders' passion and desire to take advantage of the opportunity in the multi-family residential estate markets helped to create the concepts based on his knowledge in the market. Expanding this dream is important. Being successful business persons and entrepreneurs he has the stamina, passion, and drives needed to succeed.

**Renter/Investor Focused:** CREI will ensure that each renter is provided a clean and safe living environment with many amenities and that the investor is able to achieve a good ROI

**Timing:** The timing for this business within this industry could not be any better. The need is great and the demand is growing stronger each day. The market has been hit hard and there is not much hope that it improves soon. The increase in demand for apartments is escalating and the monthly rent amounts are also increasing each year. There are many years of very strong demand forecasted.

The Internet is the foundation: The Internet is by far the most powerful communications tool ever created and will serve as the foundation and marketing presence for the CREI business model. At its core, CREI is "Creating Solid Investments Through Refurbishing Apartments" We will focus on our core values for the company that is found in the marketing strategy portion of the business plan.

#### Weakness

Lack of funding: In order to reach the desired levels of success and impact as projected, CREI must aggressively pursue a strong infusion of the working capital line of credit that will allow the refurb/rehab or the multifamily properties that are purchased. This will allow the company to grow exponentially to the next level.

Limited staff: Even though CREI has a talented person and team forging the company as it begins. The scope of the business mandates more in the way of collaborative partners and more staff members. Property management, realtors, and other team members may be added to the team to drive the project to success.

#### Opportunity

**It is a great time to invest in rental property:** All of the market research and actual data delivers a very large opportunity in the multifamily real estate market. The housing industry is not expected to recover for years and there are many more individuals and families that either choose or are forced to live in apartments.

**Technology:** Technology is the only element of business that never regresses. As such, it is imperative for management to stay abreast of the latest cutting edge technologies that can be integrated into the CREI business model, giving the organization the capability to remain viable and effectively compete for market share.

Weakened Economy: When the economy is recessed or weak, potential homeowners may not be able to purchase houses and many others have lost their homes through foreclosure. This forces many more individuals and families to choose apartment living over homeownership. The renter and investors benefit by getting involved in the real estate market now.

#### Threat

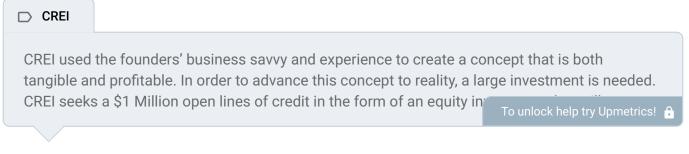
**Competition:** As described previously, the demand for good quality, secure, and safe rental properties is at an all-time high. Although there will be competition, CREI has abundant opportunities to expand on the market. We must serve our rental clients with excellence to ensure that we have a happy client base needed to maintain a competitive edge and be profitable.

**Copy Cats:** Copy cats are always a concern when dealing in any market especially with growing demand. Demand will far outstrip supply for the types of services we offer the rental market. Our top-quality customer services will not be easily duplicated. We will provide residential renters with delight in every transaction so that even when competition rises, our current and previous renters will tell others to use our properties.

# 9.

# **Financial Plan**

Key Assumptions Key Financial Indicators Explanation of Break-even Analysis Business Ratios Long-term Plan and Financial Highlights Projected Income Statement Projected Cash Flow Projected Balance Sheet



Start writing here..

# Key Assumptions

▶ CREI
US Corporate Income taxes – 30% (Pass through to the LLC Members) Tax minimization will always be at the forefront of our mind. Setting up a separate holding company apart from the operating company will allow both entities to maximize income and er To unlock help try Upmetrics!

Start writing here ..

# **Key Financial Indicators**

CREI recognizes that the most important financial indicators are cash and bottom line. C constantly monitor the flow of revenue to the company as well as the expense requireme				
that deplet	e the company of its cash. CREI will always try to improve t	To unlock help try Upmetrics! 🔒		

Start writing here..

# Explanation of Break-even Analysis

The break-even analysis for CREI calculates at what point the company becomes profitable and also at what point the company will be operating at a loss. The analysis takes into consideration forecasted revenues as well as regular running fixed costs and average per unit sales price also known as per-unit revenue. We surpass break-even in Year 1 as we achieve "take-off" and achieve the next level of business – full establishment and expansion.

Break-Even Analysis					
Category	1st Year	2nd Year	3rd Year	4th Year	5th Year
Sales					
Net Projected Monthly Sales	\$66,273	\$166,330	\$286,240	\$470,140	\$727,310
Monthly Cost of Sales	\$11,929	\$29,940	\$51,523	\$84,626	\$130,916
Monthly Fixed Costs	\$32,642	\$81,080	\$127,093	\$193,353	\$315,802
Break-Even MonthlySales	\$44,571	\$111,020	\$178,616	\$277,979	\$446,718
Annual Breakeven Sales	\$534,852	\$1,332,240	\$2,143,392	\$3,335,748	\$5,360,616

## **Business Ratios**

At the very least, we will always subscribe to three ratios as quantitative measures of our financial health. These numbers derive from our five-year projections for Current Assets, Total Assets, Current Liabilities, Net Profit, and Gross Sales. Of course, we will be utilizing more and different statistics, but these ratios will always be at the core of our financial reports: [1] the Current Ratio, [2] the Net Profit Margin Ratio, and [3] the return on Investment Ratio.

Business Ratios						
Ratios	1st Year	2nd Year	3rd Year	4th Year	5th Year	
Current Assets	\$65,153	\$237,457	\$428,491	\$533,934	\$1,359,912	
Current Liabilities	\$0	\$0	\$0	\$0	\$0	
Current Ratio	$\infty$	00	00	00	00	
Net Profit	\$129,066	\$371,364	\$878,131	\$1,751,577	\$2,651,745	
Gross Sales	\$795,270	\$1,995,960	\$3,434,880	\$3,434,880	\$3,434,880	
Net Profit Margin Ratio	16.2%	18.6%	25.6%	51.0%	77.2%	
Net Profit	\$129,066	\$371,364	\$878,131	\$1,751,577	\$2,651,745	

Total Assets	\$4,543,800	\$8,828,748	\$11,911,431	\$15,317,524	\$19,833,146
Return on Asset Ratio	2.8%	4.2%	7.4%	11.4%	13.4%

# Long-term Plan and Financial Highlights

#### 

**CREI** believes that its long-term prospects for continuing a successful business are excellent. We believe that this industry, and the strong foundation of experience that management and advisors bring to the company, lends itself to positive results over the

To unlock help try Upmetrics! 🔒

Start writing here..

# **Projected Income Statement**

	2024	2025	2026
Revenue	\$2,947,225	\$7,703,337	\$11,666,834
Rental Income from Multi- family Housing	\$1,088,250	\$2,846,055	\$4,325,340
Users	108	197	274
Recurring Charges	\$1,500	\$1,500	\$1,500
Rental Income	\$1,633,365	\$4,243,770	\$6,373,650
Users	162	293	401
Recurring Charges	\$1,500	\$1,500	\$1,500
Property Management Fees	\$225,610	\$613,512	\$967,844
Users	170	325	468
Recurring Charges	\$200	\$200	\$200
Cost Of Sales	\$1,738,297.25	\$2,036,638.87	\$2,302,952.34
General Costs	\$1,629,472.25	\$1,752,033.37	\$1,870,418.34

	2024	2025	2026
Property Acquisition and Preparation Costs	\$1,500,000	\$1,575,000	\$1,653,750
Property Purchase Costs	\$1,500,000	\$1,575,000	\$1,653,750
Real Estate Agent Fees	\$0	\$0	\$0
Sales and Marketing Costs	\$129,472.25	\$177,033.37	\$216,668.34
Property Maintenance	\$100,000	\$100,000	\$100,000
Property Tax	\$29,472.25	\$77,033.37	\$116,668.34
Revenue Specific Costs	\$108,825	\$284,605.50	\$432,534
Rental Income from Multi- family Housing	\$108,825	\$284,605.50	\$432,534
Property Management Fees	\$108,825	\$284,605.50	\$432,534
Personnel Costs (Direct Labor)	\$0	\$0	\$0
Gross Margin	\$1,208,927.75	\$5,666,698.13	\$9,363,881.66
Gross Margin (%)	41.02%	73.56%	80.26%
Operating Expense	\$1,219,467.48	\$1,605,372.08	\$2,234,605.23
Payroll Expense (Indirect Labor)	\$636,000	\$652,020	\$668,477.52
Management Team	\$165,000	\$170,850	\$176,911.56
Property Manager	\$75,000	\$77,250	\$79,567.56
Financial Manager	\$90,000	\$93,600	\$97,344
On-site Staff	\$345,600	\$352,512	\$359,562.24
Maintenance Workers	\$216,000	\$220,320	\$224,726.40
Cleaning Staff	\$129,600	\$132,192	\$134,835.84
Administrative Staff	\$125,400	\$128,658	\$132,003.72

	2024	2025	2026
Office Administrator	\$75,000	\$77,250	\$79,567.56
Receptionist	\$50,400	\$51,408	\$52,436.16
General Expense	\$518,493.48	\$833,352.08	\$1,446,127.71
Property Maintenance and Renovation	\$112,754.41	\$122,630.66	\$133,575.41
Regular Maintenance	\$62,754.41	\$70,630.66	\$79,495.41
Property Renovation	\$50,000	\$52,000	\$54,080
Operational and Administrative Expenses	\$73,344.50	\$169,186.74	\$249,212.68
Utilities	\$58,944.50	\$154,066.74	\$233,336.68
Insurance	\$14,400	\$15,120	\$15,876
Marketing and Advertising Expenses	\$332,394.57	\$541,534.68	\$1,063,339.62
Online Advertising	\$64,152.88	\$201,339.41	\$631,889.78
Promotional Events	\$268,241.69	\$340,195.27	\$431,449.84
Bad Debt	\$0	\$0	\$0
Amortization of Current Assets	\$64,974	\$120,000	\$120,000
EBITDA	(\$10,539.73)	\$4,061,326.05	\$7,129,276.43
Additional Expense	\$44,395.23	\$38,942.82	\$33,154.08
Long Term Depreciation	\$16,800	\$16,800	\$16,800
Gain or loss from Sale of Assets	\$0	\$0	\$0
EBIT	(\$27,339.73)	\$4,044,526.05	\$7,112,476.43
Interest Expense	\$27,595.23	\$22,142.81	\$16,354.10
ЕВТ	(\$54,934.96)	\$4,022,383.23	\$7,096,122.35

	2024	2025	2026
Income Tax Expense / Benefit	\$0	\$0	\$0
Total Expense	\$3,002,159.96	\$3,680,953.77	\$4,570,711.65
Net Income	(\$54,934.96)	\$4,022,383.23	\$7,096,122.35
Net Income (%)	(1.86%)	52.22%	60.82%
Retained Earning Opening	\$0	(\$104,934.96)	\$3,767,448.27
Owner's Distribution	\$50,000	\$150,000	\$50,000
Retained Earning Closing	(\$104,934.96)	\$3,767,448.27	\$10,813,570.62

# Projected Cash Flow

	2024	2025	2026
Cash Received	\$2,947,225	\$7,703,337	\$11,666,834
Cash Paid	\$2,920,385.96	\$3,544,153.77	\$4,433,911.65
COS & General Expenses	\$2,256,790.73	\$2,869,990.95	\$3,749,080.05
Salary & Wages	\$636,000	\$652,020	\$668,477.52
Interest	\$27,595.23	\$22,142.81	\$16,354.10
Sales Tax	\$0	\$0	\$0
Income Tax	\$0	\$0	\$0
Net Cash From Operations	\$26,839.04	\$4,159,183.23	\$7,232,922.35
Assets Sell	\$0	\$0	\$0
Assets Purchase	\$1,120,000	\$120,000	\$120,000

	2024	2025	2026
Net Cash From Investments	(\$1,120,000)	(\$120,000)	(\$120,000)

Amount Received	\$800,000	\$0	\$0
Loan Received	\$500,000	\$0	\$0
Common Stock	\$0	\$0	\$0
Preferred Stock	\$0	\$0	\$0
Owner's Contribution	\$300,000	\$0	\$0
Amount Paid	\$138,401.57	\$243,853.98	\$149,642.72
Loan Capital	\$88,401.57	\$93,853.99	\$99,642.70
Dividends & Distributions	\$50,000	\$150,000	\$50,000
Net Cash From Financing	\$661,598.43	(\$243,853.98)	(\$149,642.72)

Summary			
Starting Cash	\$0	(\$431,562.53)	\$3,363,766.72
Cash In	\$3,747,225	\$7,703,337	\$11,666,834
Cash Out	\$4,178,787.53	\$3,908,007.75	\$4,703,554.37
Change in Cash	(\$431,562.53)	\$3,795,329.25	\$6,963,279.63
Ending Cash	(\$431,562.53)	\$3,363,766.72	\$10,327,046.35

# Projected Balance Sheet

	2024	2025	2026	
Assets	\$606,663.47	\$4,385,192.72	\$11,331,672.35	
Current Assets	(\$376,536.53)	\$3,418,792.72	\$10,382,072.35	
Cash	(\$431,562.53)	\$3,363,766.72	\$10,327,046.35	

2024	2025	2026	
\$0	\$0	\$0	
\$0	\$0	\$0	
\$55,026	\$55,026	\$55,026	
\$983,200	\$966,400	\$949,600	
\$1,000,000	\$1,000,000	\$1,000,000	
(\$16,800)	(\$33,600)	(\$50,400)	
	\$0 \$0 \$55,026 <b>\$983,200</b> \$1,000,000	\$0       \$0         \$0       \$0         \$0       \$0         \$0       \$0         \$0       \$0         \$0       \$0         \$1,000,000       \$1,000,000	

\$11,331,672.36	\$4,385,192.71	\$606,663.47	Liabilities & Equity	
\$218,101.74	\$317,744.44	\$411,598.43	Liabilities	
\$0	\$99,642.70	\$93,853.99	Current Liabilities	
\$0	\$0	\$0	Accounts Payable	
\$0	\$0	\$0	Income Tax Payable	
\$0	\$0	\$0	Sales Tax Payable	
\$0	\$99,642.70	\$93,853.99	Short Term Debt	
\$218,101.74	\$218,101.74	\$317,744.44	Long Term Liabilities	
\$218,101.74	\$218,101.74	\$317,744.44	Long Term Debt	
\$11,113,570.62	\$4,067,448.27	\$195,065.04	Equity	
\$0	\$0	\$0	Paid-in Capital	
\$0	\$0	\$0	Common Stock	
\$0	\$0	\$0	Preferred Stock	
\$300,000	\$300,000	\$300,000	Owner's Contribution	
\$10,813,570.62	\$3,767,448.27	(\$104,934.96)	Retained Earnings	

Check	\$0	\$0	\$0

# **Upmetrics vs Financial Spreadsheets**

Spreadsheets can be a powerful tool for preparing complex financial reports and forecasts. However, using them can be quite time-consuming, intimidating, and frustrating.

S

		Financial Plan				Reachd No. bei		rt Pornet Tools	Extensions	***
Politica		Profit & Loss			٩	5 4	0	- III •   B - J		b
		7esty = 2022-04 = T		-	At - tx-resolates					
	-							¢	Ð	
			2833-04	3024-38	1					
	Balance Deep	-			3			-		
		Revenue	8246391	8961,011	2					
	72	Cost of Sales	\$15405	\$27,238	4			-PER(CO/80)		
		Ences Mergin	\$185,756	8104,276	1			_		
	Cash Floor	Gross Margin (N)	12.20%	10.47%	8					
		Operating Expenses	\$294,379	8018,997	÷.					
			2874	818,279	5					
w	sat price will y	ou charge for each unit?	3.76	54.447.01	10					
	Connectional Verificaneous to over thee \$ 40 Per Unit		8.78	1012.485.01	11					
_			10.0		13					
			7.76	\$4,421,99						
			.76%	2.38%	10					
\$ :			7.76	8184,675.77	10					
					100					

ΕÐ

Upmetrics could be your way out of boring & clumsy spreadsheets. Simply enter the numbers, and get accurate and easy-to-understand financial reports made in minutes - no more remembering complex formulas or fussing in the spreadsheet.

Start your planning today

# Create a winning business plan that gets you funded

Creating a stunning and investment-ready plan requires no writing, graphic designing, or financial planning expertise.

Upmetrics has all the features required to help you create a comprehensive business plan—from start to finish. Make no mistakes, it's the modern way of planning to structure ideas, make plans, and create stunning pitch decks to awe investors.

#### Pitch decks that impress investors

Create pitch decks that provide a visual representation of your business, engage investors, and make them want to invest in your business idea.

#### Stunning cover page designs

With Upmetrics, you have the liberty to choose from multiple stunning cover page designs. Choose a creative design and make your plan stand out.

## Online sharing made simple

Upmetrics makes online sharing quick and easier for users. Easily share your business plans with a link while tracking reader activity.

#### Interactive plans in no time

Import business plan sections like—SWOT analysis, comparison tables, and others to create an interactive business plan. No designing skills are required.

### 500+ sample business plans

Simply import a template from our library of sample plans into the editor and start customizing it to make it yours. It takes only a few clicks to get started.

#### Collaborate with team in real-time

Invite team members, initiate conversations, discuss ideas & strategies, share feedback, and work on a business plan in real-time.





The most helpful feature was to make a business plan out of a simple idea. Thankful for all the tools provided, **especially AI which did a great impact on my work**.

Create winning Business Plans with our

**Al Business Plan Platform** 

Get Started Today!

15-day money-back guarantee

